

*Mortgage123*

# CLIENT CHECK LIST

- ✓ Last 6 months' Bank Statements, including Revolut (Most recent within 2 weeks).
- ✓ Latest Employment Detail Summary 2021 (Available through Revenue.ie MyAccount)
- ✓ Last 3 months' Payslips (6 if paid fortnightly, 13 if weekly).
- ✓ Last 3 months' Credit Card Statements, if any.
- ✓ Last 12 months' Loan Account Statements, if any (For all loans).
- ✓ Salary Cert to be completed by Employer (Attached) or if Public Sector (Statement of Earnings).
- ✓ Copy of Passport or Drivers Licence (If Driving Licence, front and back. Please ensure Passport is signed).
- ✓ If married, Copy of Marriage Certificate.
- ✓ If Bank Statements do not have your current address, then a utility bill or Revenue document with your address dated in last 6 months.

## Self-Employed:

If Self-Employed, most recent Two Years' Accounts, Two Years Chapter 4 and Form 11, and Tax Clearance Cert.

## Self-Build:

If Self Build, Costings, Full Planning and OSI map.